



VALENCE PRIMARY SCHOOL

Mr Richard November - Headteacher
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16th November 2023

Dear Parents/Carers,

Colchester Castle

The Year 4 classes are planning a spring term educational trip to **Colchester Castle**, to enhance their studies of The Romans, on the following dates.

- Wednesday 7th February 2024 – Bonham Road site
- Tuesday 13th February 2024 – St George's Road site

The total cost of the trip is £16.50 which has been heavily subsidised by the school, this covers the cost of coach travel, entry to the castle along with specialised workshops. This is a voluntary contribution, but I stress that if too few contributions are made it will not be possible for the trip to take place, we will inform you if we must cancel.

Payment/permission can be made using Parentmail from 5pm today, this is the preferred payment method. We will accept payments on an ongoing basis, as and when, so long as the full amount is paid before the date of the trip. If you qualify for free school meals and we are receiving a pupil premium from the government for your child, please talk to one of our office, in confidence about your payment contribution.

On the day the coach will **depart at approximately 8:30 am**, and aim to **return by 3:45 pm**, depending on traffic.

Children will need to bring a packed lunch, which includes water. No fizzy drinks, nuts, sweets, or chocolate please. Your child is entitled to a free school packed lunch. If you require a lunch for your child, please indicate your preference on Parentmail by going to Payments – Shop. A free school lunch will **NOT** automatically be ordered, you must order through Parentmail. **Please see a member of the office team if you need any help using this method.**

School uniform and sensible clothing according to the weather such as appropriate footwear, and rainproof jackets must be worn. Should your child suffer from travel sickness, please inform a member of staff, and provide the necessary medication in a sealed named envelope on the day.

Kind regards

Mr R November

Article 31

Every child has the right to relax, play and take part in a wide range of cultural and artistic activities.